

BJH Identity Cheat Sheet

The following steps must be completed on a laptop, PC, or smartphone....not the student Chromebook. You will not be able to get into the student Chromebook until your account has been successfully claimed or your password reset.

Claiming Your Account (if you have never been a student in St. Tammany)

- Visit <https://identity.stpsb.org>
- Select “Student Account Claim”
- User IDs are Student ID numbers (as seen on student IDs or in JPAMs)
- Choose security questions to answer. REMEMBER or WRITE DOWN the questions and their answers in a safe place
- After you generate your security questions, you will need to create a password. It is recommended that you choose something easy to remember. It will not allow you to include your first or last name in the password. Passwords must have at least a capital letter, lower case letters, and a number. A special character is recommended
- Passwords expire every 30 days

Resetting Your Password (if you have already been a St. Tammany Parish student)

- Visit <https://identity.stpsb.org>
- Select “Forgot Password”
- You will be prompted to answer your security questions correctly
- After you answer your security questions, reset your password
- There may be limits on what you can select if it resembles your former passwords too much.

TIPS for all students:

- Create a password that is easy to remember. However, write it down on a post-it and tape it to your Chromebook as back up.
- Example: Principal0821! in the month of August, Principal0921! in the month of September, so on and so forth.
- Power wash your Chromebook before trying to log on with your newly updated password by pressing (control, alt, shift, and R at the same time). This will prompt a power wash of the device which resets it back to factory settings and erases any memory of the prior user’s password